

# MANAGER'S INSTRUCTIONS TRIGON 100 TELEPHONE ENTRY SYSTEM

## GENERAL DESCRIPTION

The TRIGON 100 Telephone Entry System consists of a single unit that stores and recalls resident telephone numbers. When a guest arrives at the secured entrance, he/she lifts the receiver and dials the code adjacent to the resident's name on the directory. The system then automatically dials the telephone number associated with the code. If the resident wishes to let the guest in, they dial or touch "0" on their telephone and the secured entrance will unlock and an indicator marked "O" will light on the system.

It is important that all the residents know how the systems operates. When a resident is letting a guest in, both parties must not hang up until the "open" lamp lights and a "beeping" is heard on the line.

The system can also be used as an electronic pushbutton lock. The manager can give out the code to all residents or limit the distribution of the combination. A person who wishes to enter lifts the handset and dials a "\*" and a four digit combination. If dialed correctly, the secured entrance will unlock.

## STORING THE TELEPHONE NUMBERS

### A. ENTERING RESIDENT'S NUMBER OR CHANGING A NUMBER

1. Momentarily depress the receiver switch and dial \_\_\_\_\_  
If this code is properly dialed, the system will display a "C" and a loud tone will be heard in the ear piece. If not, pull down on the receiver and start again.
2. The "C" indicates the system is ready to accept a resident's code and telephone number.
3. Dial the resident's three digit code. (Available codes are 000 - 124). The "C" will extinguish.

4. Enter the resident's seven digit telephone number and the "C" will return upon pushing the last digit, indicating the system is ready to accept the next resident's code and telephone number.
5. Repeat steps 3 and 4 until all of the resident's numbers have been entered. Press and release the receiver switch once to return the system to normal operation.

### B. VERIFICATION OF TELEPHONE NUMBERS.

1. Follow the same procedure for entering the telephone number as described in part "A" above except dial an "\*" and then the resident's 3 digit code when the "C" is displayed.
2. The telephone number stored for that code will be flashed one digit at a time on the display.
3. Telephone numbers can now be alternately stored, changed and verified by dialing either the resident's code or an "\*" and the resident's code when the "C" is displayed.

### C. ERASING A TELEPHONE NUMBER

1. If a resident has moved or for some reason a code will no longer be used, the telephone number must be erased to prevent calls being made to that number.
2. Perform the same procedure as Part "A" except press an "\*" seven times instead of a telephone number.

- B. If the code is one that is already being used and you do not want to erase the stored phone number, hang up and start over.
2. If you realize that you have entered an incorrect telephone number just continue entering digits until the tone is heard. Then repeat the code and enter the correct phone number.

### **PROGRAMMING THE PUSHBUTTON ENTRY COMBINATION**

- A. Dial the five digit code as described in A-1 of STORING THE TELEPHONE NUMBERS.
- B. Dial the “#” and any four digit number selected at random.
- C. Replace the handset to return the unit to normal operation.
- D. To open the secured entrance, just lift the receiver and dial “#” and the four digit number of Part 2 above and the secured entrance will unlock.

## **WARNING**

### **READ CAREFULLY BEFORE USING THIS PROCEDURE**

#### **CLEARING ALL MEMORY**

This procedure should only be used when the unit is first installed or when power has been off long enough for the batteries to discharge and the memory to be lost. This procedure clears all the telephone numbers, or any randomly generated numbers caused by power failure. If this is not done, a guest could enter an unused code and dial a wrong telephone number.

- A. Lift the receiver and dial the access code (A-1) plus eleven. (Example: if the code is \*1234, you dial \*1245).
- B. If you have dialed the above combination correctly no number will dial when any resident code is entered. You are now ready to begin storing telephone numbers.

## **NOTICE**

### **FOR SERVICE OR REPAIRS**

CUSTOMERS SHOULD NOT ATTEMPT REPAIRS. Such action may violate FCC Regulations. All repairs are to be performed by an authorized representative. Contact nearest dealer or: TRIGON ELECTRONICS, INC. (714) 633-7442 for repair.